

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE
COMMITTEE AND REGULAR MEETING MINUTES**

**Clement Dining Room, via conference call, or via Zoom
Sandhills Community College
August 24, 2020, 5:00 pm**

PRESENT: Trustees George Little, Chairman; Larry Caddell, Vice Chairman; Joe Clendenin, Secretary; Gary Evans; Gene Horne; Dr. Larry Upchurch; Connie Lovell; Vincent Gordon; Dr. Sandy Stewart; Irish Pickett; Art Blue; Dennis Lee, SGA President

REMOTELY VIA CONFERENCE CALL: Helen Probst Mills; Doug Smith; Wendy Dodson; Dr. Kirk Lynch; Dr. Twana McKnight; Jessica Locklear

STAFF: Dr. John Dempsey; Brenda Jackson; Heather Lyons; Ron Layne; Dr. Rebecca Roush; Kellie Shoemake; Elizabeth Thomas; Professor Nevius Toney; Germaine Elkins; Stephanie Lang; Dr. Julie Voigt; Coach Mike Apple

MEMBERS OF THE PUBLIC: Dawn Apple; Megan Ramsey, SGA Vice President

Mr. Little called the meeting to order at 5:00 pm. Because of the COVID-19 issue, some trustees attended the meeting in-person and others attended via conference call. Mr. Little read the statute regarding conflicts of interest to the Trustees and asked the Board if there were any potential conflicts with the agenda items to be discussed. Hearing none, Mr. Little proceeded to the next item of business.

Dr. Dempsey asked those in attendance to introduce themselves.

Ms. Lyons administered the Oath of Office to new Board members, Mr. Gordon and Ms. Lovell, to Dr. Larry Upchurch for reappointment to the Board, and to Mr. Lee, new SGA President. All new members affirmed their acceptance.

Mr. Horne made a motion to approve the agenda. Mr. Caddell seconded the motion, and the motion passed unanimously.

Mr. Clendenin made a motion to approve the minutes of the June 8, 2020, Board of Trustees meeting. Mr. Evans seconded the motion, and the motion passed unanimously.

Mr. Lee presented the Student Government Association Report. Mr. Lee reported that one of his greatest objectives is to help students feel connected whether on campus or virtually. Mr. Lee then reviewed upcoming student activities.

Mr. Caddell reported for the Buildings and Grounds Committee. Mr. Caddell reported that a favorable contractor, Sanford Metal Building, has been obtained to build the Larry Caddell Training Center in Carthage. Groundbreaking for the new training center should take place during the week ending September 5, 2020. The center is scheduled to open in the fall of 2021. Mr. Caddell made a motion to ratify the Board of Trustees voice poll for \$483,836 to Sanford Metal Building. Mr. Horne seconded the motion, and the motion passed unanimously.

Construction plans for the new Health Sciences Building, Foundation Hall, are on schedule. Dr. Roush has been working diligently with the Nursing and Allied Health staff. Documents are now at the State Construction Office. This phase of the process should be completed in September. Bids for construction should be issued in November/December. Once a contractor is selected, bonds can be issued in January 2021. Wayne Vest, Moore County Manager, relayed that it is still a favorable market for bonds.

The state requires that the Facilities Master Plan be periodically updated. In compliance with this law, Mark Wright will conduct the research to develop an updated Facilities Master Plan at an approximate cost of \$25,000.

Mr. Caddell reported that the installation of the REME Halo purification system is now complete at the Hoke County campus. Additional units have been ordered to complete the installation of systems at the Pinehurst campus.

Mr. Caddell reported that the Moore County Planning Board has reviewed and approved the rezoning of the Westmoore property. The County Commissioners will meet on September 15, 2020, with a settlement date scheduled for October 12, 2020. The sale of the property will yield a return of approximately \$150,000 less 6% realtor commissioning.

Mr. Horne reported for the Finance Committee. Mr. Horne reviewed for approval the Travel Authorization for the President, Executive Vice President, and Board of Trustees. Mr. Horne made a motion to approve the Travel Authorization for the President, Executive Vice President, and Board of Trustees. Mr. Evans seconded the motion, and the motion passed unanimously.

Mr. Horne called on Ms. Thomas to report on the Eagle Internal Control Review. Ms. Thomas reported that the annual internal control review of financial aid, finance, and IT was completed with no exceptions. Mr. Horne made a motion to approve the Eagle Internal Control Review. Mr. Gordon seconded the motion, and the motion passed unanimously.

Mr. Horne reviewed the status of the Financial Report and the State and County Bond Funds through June 30, 2020, with no Board action required. Mr. Horne also reviewed the 2020-2021 Tuition and Registration fees with no Board action required.

Mr. Horne called on Ms. Jackson to report on insurance renewals. Ms. Jackson reported an increase in cost of \$7,245 or 5% from last year. This increase was mainly due to two categories:

sexual abuse/Title IX, and law enforcement-related coverage. The Executive Committee had previously approved insurance coverage rates for 2020-2021.

Mr. Horne reported that a \$100,000 request was made by Sandhills Community College (SCC) to the Moore County Federal Relief Fund for the purchase of REME Halo purification units and for housekeeping costs. REME Halo units have been installed on the Hoke and Pinehurst campuses. Ms. Jackson reported that a committee from the Moore County Manager's Office will meet within the next two weeks to review any requests they have received from local entities and will inform the College if there is funding available. The REME Halo system was purchased for \$50,000. Additional staffing was necessary due to COVID-19 housekeeping requirements. The College has asked for help from Moore County to cover added costs as they have received additional federal funding.

Mr. Evans reported for the Personnel Committee. Mr. Evans reviewed personnel information with no Board action required.

Mr. Evans read the list of Personnel hires under Personnel Action. Mr. Evans made a motion to approve the new hires under Personnel Action. Dr. Upchurch seconded the motion, and the motion passed unanimously.

Mr. Evans reviewed the 2020-2021 Holiday Schedule. Mr. Evans made a motion to approve the 2020-2021 Holiday Schedule. Mr. Horne seconded the motion, and the motion passed unanimously.

Mr. Evans reviewed Policy 2.14: Equal Opportunity, Harassment, and Nondiscrimination. Mr. Evans made a motion to approve Policy 2.14. Mr. Horne seconded the motion, and the motion passed unanimously.

Mr. Evans called on Ms. Dodson to present a Title IX update. Ms. Dodson reviewed information regarding the 25-page document included in the Board packet. Mr. Evans made a motion to approve the Title IX policy changes. Mr. Horne seconded the motion, and the motion passed unanimously.

Dr. Stewart reported for the Educational Programs Committee, calling on Dr. Roush to present program updates. The Environmental Engineering Program that was previously approved is ready this semester. It is a partner program with Geomatics and Civil Engineering programs. An application has been submitted for a C.T. Scan Certificate, which is an add-on credential for radiography technicians.

Mr. Clendenin reported that the Planning Committee has not met and there is no report available on the College Strategic Plan. Mr. Layne reviewed information regarding fall sports. Volleyball and basketball teams are allowed 60 practice days in the fall. Any scrimmages that take place will be held in a controlled environment. Athletes are being monitored closely. The College is

taking all precautionary measures to maintain a safe environment. Mr. Layne added that the recently installed REME Halo air purification system is extremely helpful and that the coaches are diligent in keeping gymnasium doors closed. There is a cross-country meet schedule for the fall. Cross-country runners will go to Iowa in November for their national meet.

Dr. Upchurch reported for the Student Affairs Committee. Dr. Upchurch offered appreciation for the opportunity to serve as the Student Affairs Committee Chairman. No report was available.

Ms. Elkins presented the Foundation Report. Ms. Elkins reported that on July 16, she received notice of a data breach within the donor data base. This did not impact student data. There was a called meeting of the Foundation scheduled on July 28 and the matter was brought before the Foundation Board. Legally, no action was necessary because of the type of data that was breached. An email was sent on July 31, 2020, to those on the donor data base. The insurance company was notified of the incident. Names and address were involved, but no social security or birthdate information was obtained. This was a global data breach that impacted millions of individuals and thousands of non-profits.

The Foundation participated in a discussion regarding stewardship and cultivation in the time of COVID-19. A video will be released in November thanking all scholarship donors. Culinary lunches are limited to 25 people and will all be configured to follow social distancing guidelines. The number of reservations is very limited to allow the public an opportunity to make reservations. The golf tournament is taking place as scheduled. Teams will be split on two courses. Everyone will have a “to-go” box lunch and gift bag. Plans are moving forward to celebrate SCC’s military-friendly distinction. Ms. Elkins has been working with Stan Bradshaw and the Patriot Foundation to invite their advisory board to visit and tour the Ryan Veterans Center. A Request for Purchase (RFP) was submitted in July for a new Foundation auditor. The Foundation is audited independently each year. Interviews were conducted the first week in August. Thomas, Judy, and Tucker located in Raleigh was chosen to perform the Foundation’s audit moving forward. The Foundation had a very successful program regarding the payment of continuing education classes. On September 3, artist Patrick Dougherty will be on campus for a site visit. Mr. Dougherty crafts large, dramatic sculptures from birch. It has been confirmed that he will be on the SCC campus between May 31 and June 18, 2021, to begin construction in our gardens.

Ms. Elkins announced that Trustee Irish Pickett has agreed to serve on the Foundation Board. Also, Dr. Dempsey has spoken with the Reverend Dr. Paul Murphy regarding his possible service on the Foundation Board. Bob McCann, one of the owners of Forest Creek, will also consider joining the Foundation Board. Mr. Horne made a motion to approve the aforementioned candidates to the Foundation Board. Mr. Evans seconded the motion, and the motion passed unanimously.

Dr. Dempsey presented the President’s Report. Dr. Dempsey presented Coach Mike Apple with a plaque to recognize his outstanding accomplishments with the Flyers men’s basketball team

during the 2019-2020 season. Under Coach Apple's leadership the Flyers were awarded the title of National Champions for the 2019-2020 basketball season. This is the second national title awarded to the Flyers men's basketball team under Coach Apple's leadership.

Dr. Dempsey reported that enrollment is down by approximately 6%. Dr. Dempsey, Ms. Shoemake, and Dr. Farmer have discussed new initiatives to recruit students and to boost enrollment. Virtual learning options are available to students as well as seated classes which require hands-on instruction.

Dr. Dempsey praised Ms. Shoemake, Ms. Jackson, Dr. Roush, and Dr. Farmer on their diligence with COVID-19 tracing procedures. SCC has had a total of seven students and two faculty/staff associates to contract the virus. A full-time associate will be hired to assume the task of tracing those who are or may have been exposed to the virus. Funding for this position will be provided from the CARES fund.

Dr. Dempsey read an excerpt from the book, *Worthy Fights*, written by Leon Panetta, former White House Chief of Staff. Dr. Dempsey will interview Secretary Panetta on September 3, 2020, at 7:30 p.m., as the first of the Ruth Pauley Series lectures. The event will be a live stream and will be available through the Bradshaw Performing Arts Center (BPAC) website.

Dr. Dempsey presented Dr. Julie Voigt and Dr. Rebecca Roush with awards in appreciation of their successful dedication to create alternative schedules during the COVID-19 pandemic.

Discussion ensued regarding the recent drowning on SCC property.

Mr. Little said that the ACCT Leadership Congress Virtual Event will take place on October 5-8, 2020. Ms. Lyons will assist any trustee who would like to participate.

Mr. Little welcomed new members of the Board of Trustees and thanked them for their commitment to the College.

With no further business, the meeting was adjourned at 6:40 pm.

Respectfully submitted,

George Little, Chairman of the Board

Joseph Clendenin, Secretary of the Board