

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE
REGULAR MEETING MINUTES**

**Sledge Board Room
May 25, 2022, 5:00 p.m.**

PRESENT: Trustees George Little, Chairman; Larry Caddell, Vice Chairman; Joe Clendenin, Secretary; Vincent Gordon; Gene Horne; Irish Pickett; Dr. Sandy Stewart; Helen Probst Mills; Mishell Marshall, SGA President

STAFF: Dr. John Dempsey; Heather Lyons; Ron Layne; Kellie Shoemake; Dr. Fallon Brewington; Libba Thomas; Germaine Elkins; Doug Smith; Dr. Kirk Lynch; Teresa Sheets

REMOTE: Tim Carpenter; Gary Evans; Dr. Rebecca Roush; Dr. Julie Voigt; Jessica Locklear; Dr. D.J. Farmer; Dr. Twana McKnight; Chreatha Alston; Shenika Ward; Matthew Dial

Mr. Little called the meeting to order at 5:00 p.m. Mr. Little read the statute regarding conflicts of interest to the Trustees and asked the Board if there were any potential conflicts with the agenda items to be discussed. Mr. Gordon advised that he may have a potential conflict regarding discussion about updating Owens Auditorium fees. Mr. Gordon is the chair of the Southern Pines Land and Housing Trust and might be using the auditorium for upcoming events. After discussion it was determined there was no conflict. Mr. Gordon asked that his concern be noted. Mr. Little then proceeded to the next item of business.

Mr. Little asked for a motion to approve the agenda. Mr. Caddell made a motion to approve the agenda. Mr. Gordon seconded the motion, and the motion passed unanimously.

Mr. Caddell made a motion to add prayer back to the agenda. Mr. Horne seconded the motion, and the motion passed unanimously. Ms. Probst Mills recommended that the agenda state “a prayer or moment of reflection.” The Board concurred.

Dr. Dempsey introduced Dr. Fallon Brewington, the new Vice President for Workforce Development. Dr. Brewington comes to SCC as an N.C. State graduate with a Doctorate in Workforce Education.

Mr. Little made a motion to approve the agenda. Mr. Gordon seconded the motion, and the motion passed unanimously.

Mr. Little asked for a motion to approve the minutes of the April 4, 2022, Board of Trustees meeting. Mr. Clendenin made a motion to approve the minutes as submitted. Mr. Horne seconded the motion, and the motion passed unanimously.

Mr. Caddell reported for the Buildings and Grounds Committee. Mr. Caddell expressed the importance of having available a rental agreement for those who wish to use SCC campus locations. Ms. Elkins reviewed two new Facility Usage Agreements which will be required of applicants to use BPAC or the Sandhills Horticultural Gardens. Minor changes and additions were made to the current Facilities Usage Application that is used to reserve classrooms and other campus locations. The new contract will include a clause which releases SCC from liability issues. Mr. Caddell made a motion to approve the Facility Usage Applications for BPAC and the Sandhills Horticultural Gardens, to include comments and additions made by Ms. Probst Mills. Mr. Horne seconded the motion, and the motion passed unanimously.

Mr. Layne reviewed information regarding the allocation of State Construction Infrastructure (SCIF) funds for the Meyer Hall project and explained the funding formula. Because the Meyer Hall project began after July 1, 2022, the College can now submit a form to the state requesting that the first round of SCIF Funds be used. Ms. Thomas said that we are asking for approval to use these funds. Matching funds are not necessary because this is a new project and not a renovation. Mr. Smith reported that project approval is required from the State Construction Office once the design is obtained. After SCIF Funds are granted, and after another six to eight months for the project to go out to bid, construction may begin in June 2023. Mr. Caddell made a motion to approve that the allocation of SCIF Funds be used for the Meyer Hall project. Ms. Probst Mills seconded the motion, and the motion passed unanimously.

A discussion of the Old North State Baseball League (ONSL) alcohol sales resulted in the decision to consult with attorney John May. A lease agreement regarding alcohol provided by a separate vendor on campus is necessary to move forward with alcohol sales during games on the SCC campus. Mr. Layne described the layout of the baseball field and vendor locations where beer will be sold. Mr. Layne will contact John May to discuss a lease agreement, and a voice poll will be conducted following that discussion – if alcohol can be sold under present legislation.

Mr. Caddell reported that the Moore County Superintendent has signed the land deed for property donated by SCC to Moore County Schools, and the land has officially reverted to SCC. Regarding the Hoke County land reversion, the document is now in the county office pending signatures.

Board members were treated to a tour of Foundation Hall prior to the Board meeting. Mr. Smith reported that the Foundation Hall project is about nine weeks away from completion. The project has met with concerns from the fire marshall regarding the capacity of the digital broadcasting system, which will be tested the first week of June. The cost of the test is \$7,500. Renovation of Kennedy Hall is progressing favorably with minimal issues. The project is set for completion in January 2023. Mr. Smith reported that the Foundation Hall irrigation system project has begun. Upon completion of the Foundation Hall irrigation system installation, landscaping will begin. The N.C. Department of Labor (NCDOL) is awarding Bordeaux Construction a prestigious safety award. The NCDOL will also pay for a luncheon on the SCC campus on August 4, 2022. Members of the Buildings and Grounds Committee will represent the college at the luncheon.

Discussion ensued regarding those who should attend. An additional luncheon for workers who have been on hand to construct the building will be held on July 13, 2022.

Mr. Layne reported on the ACE Hardware project as it impacts Sandhills Horticultural Gardens. ACE Hardware representatives are moving forward with their proposal and the approval process. Both SCC and ACE are content with the agreement that has been made regarding the property line and buffer. If further discussion is necessary, a meeting will be scheduled.

Regarding the ONSL, turf was laid on May 12, 2022. Mr. Layne thanked Mr. Carpenter for working with ONSL management to guide them through the process of preparing the field to make it as aesthetically pleasing as possible.

Mr. Layne said that COVID dollars will fund the campus signage project, but the project must also go through the bidding process. Hoke signage will be installed in the fall. Signage to be placed in front of the Dempsey Student Center will be installed in the spring.

Ms. Shoemake introduced Mishell Marshall, new Student Government Association (SGA) President. Ms. Marshall reported that the new SGA Board met last week. The Board is working on leadership skills and focusing on planning for the fall semester.

Mr. Horne reported for the Finance Committee. Mr. Layne reported that although McGriff Insurance is in the process of calculating insurance renewals, they are not fully available at this time. Once final rates are received, Mr. Layne will review the rates with Dr. Dempsey and Mr. Little, and an email will be sent to Board members for review and approval. The renewal date is July 1, 2022.

Mr. Horne called on Ms. Thomas, who reported on the Moore County budget. Mr. Horne made a motion to approve the Moore County Budget proposal. Mr. Caddell seconded the motion, and the motion passed unanimously.

Dr. McKnight reported on the Hoke County budget. Mr. Horne made a motion to approve the Hoke County budget proposal. Mr. Gordon seconded the motion, and the motion passed unanimously.

Ms. Elkins reported on the Foundation Budget Request, citing that this is the same budget request that was approved by the Foundation Board at their meeting in April 2022. This is an unrestricted budget of \$345,000. Mr. Horne made a motion to approve the annual Foundation College Budget as submitted. Ms. Probst Mills seconded the motion, and the motion passed unanimously.

Mr. Layne reported that Continuing Education has a special program available for public safety purposes, a program which carries a \$500 participant requirement which must be approved as a student fee. Many people who participate in these types of programs work for agencies who will waive the fee or will provide the cost of the fee for the participant. Mr. Horne made a motion to approve the student fee as submitted. Mr. Caddell seconded the motion, and the motion passed unanimously.

Mr. Horne reviewed the Financial Report and State and County bond funds through April 30, 2022, with no Board action required.

Mr. Caddell reported for the Personnel Committee. Mr. Caddell reviewed Personnel Action, which included five new hires. Mr. Caddell made a motion to approve the new hires as presented. Ms. Probst Mills seconded the motion, and the motion passed unanimously.

Ms. Alston previously submitted information to the Board regarding the NC Flex Savings Plan and the cost savings that it will provide. Mr. Caddell made a motion to approve the NC Flex Savings Plan to be implemented in October 2022. Mr. Gordon seconded the motion, and the motion passed unanimously.

Mr. Caddell asked that everyone review the Personnel Information, with no Board action required.

Mr. Layne presented Title IX information, citing that colleges are under a greater push to provide transparency and compliance with federal legislation. Posters, brochures, and other media will be made readily available to students throughout the campus regarding Title IX regulations. Ms. Shoemaker presented an update on Title IX requirement fulfillment.

Dr. Stewart presented the Educational Programs Committee Report. The committee met on May 20, 2022. Dr. Stewart said that the subject of new hires was a topic of discussion at the meeting, and it was his pleasure to welcome those new hires who had just been approved by the Board. He called on Dr. Brewington who reported on a USGA apprenticeship scholarship. Additional information is forthcoming regarding scholarship guidelines. Dr. Roush reported there will be informational updates in August.

Mr. Clendenin reported that the Planning Committee has not met. Mr. Layne reported on the athletics program. An article in *The Pilot* cited that students in the SCC Athletics program had an overall GPA of 3.0. Many SCC athletes were Academic All-Americans, which speaks to the quality of coaching and their commitment to scholar athletes.

Dr. Lynch reported on cafeteria services. Ms. Andrea Henley, former proprietor of the Railroad Deli in Vass, N.C., will utilize the SCC cafeteria for catering events and will also provide breakfast and lunch services on a limited basis to the students, staff, and faculty. Ms. Henley

currently provides services to STARS school. The O'Neal School is considering using the services as well, all of which might prove to be a sustainable cafeteria model.

Dr. Lynch reported that the USGA will be using the SCC parking lots during the U.S. Women's Open to be held June 2 - 5, 2022. Traffic should be minimal on practice days but will increase once the tournament begins on Thursday, June 2, 2022.

Ms. Pickett presented for the Student Affairs Committee, offering thanks to Ms. Shoemake for the appointments of two newly hired individuals. Ms. Shoemake reported that Emily Waldrop is SCC's new Student Advocate. Shenika Ward, although not a new employee, is now the Director of Financial Aid. Ms. Ward offered information regarding the Longleaf Commitment Grant, how families may qualify, and how many students currently benefit from the program.

Dr. Farmer reported on the status of the Sandhills Promise and the progress that has been made since the inception of the program. Statistics show that over the last two years more than 500 students have participated each year. Due to challenges faced by high school students during that time frame, and with the support of the Foundation, the opportunity to qualify for the Promise has been extended into the summer semester.

Ms. Elkins presented the Foundation Report. Cassidy Asbury has begun work on the SCC Golf tournament which will be held this year at the Southern Pines Country Club. Jen Dail has started scholarship selections with Jonathan Garrison. The semi-annual Foundation Board meeting was held on April 25, 2022. The Foundation has received funding for the Vivian Jacobson gift. Work is near completion for finalizing the BPAC schedule for 2022-2023.

Dr. Dempsey presented the President's Report. Mr. Little was presented with a framed compilation of pages from his recent award, the ACCT National 2022 Community College Chairman of the Board. Dr. Dempsey reported that Ms. Lyons will begin additional teaching responsibilities in the fall and that Jennifer Dail, Director of Development, will absorb Ms. Lyons' duties as Dr. Dempsey's assistant during morning hours but will continue her Foundation duties otherwise. Ms. Lyons will continue her commitments to the SCC Board of Trustees.

Mr. Little asked Board members for a show of hands from those who plan to attend the New York City Leadership Conference on October 26 – 29, 2022.

Mr. Caddell made a motion to go into closed session. Mr. Horne seconded the motion, and the motion passed unanimously.

The Board went into closed session at 6:59 p.m. Dr. Stewart recused himself from the meeting.

The Board reconvened at 7:42 p.m.

With no further business, the meeting was adjourned at 7:43 p.m.

Respectfully submitted,

George Little, Chairman of the Board

Joseph Clendenin, Secretary of the Board