

**THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE  
REGULAR MEETING MINUTES**

**Clement Dining Room, via conference call, or via Zoom  
Sandhills Community College  
October 12, 2020, 5:00 pm**

**PRESENT:** Trustees George Little, Chairman; Larry Caddell, Vice Chairman; Joe Clendenin, Secretary; Gary Evans; Irish Pickett; Helen Probst Mills; Connie Lovell; Gene Horne; Vincent Gordon; Dennis Lee, SGA President

**REMOTELY VIA CONFERENCE CALL:** Professor Nevius Toney; Dr. Larry Upchurch

**ZOOM:** Jessica Locklear; Dr. Kirk Lynch; Dr. Sandy Stewart

**STAFF:** Dr. John Dempsey; Brenda Jackson; Heather Lyons; Ron Layne; Dr. Rebecca Roush; Germaine Elkins; Wendy Dodson; Doug Smith; Libba Thomas; Kellie Shoemake; Andi Korte; Jeffrey Quick; Jonathan Garrison; Chief Dwight Threet

Mr. Little called the Board meeting to order at 5:00 pm. He read the statute regarding conflicts of interest and asked the Board if there were any potential conflicts with the agenda items to be discussed. Hearing none, Mr. Little proceeded to the next item of business.

Mr. Horne made a motion to approve the agenda. Mr. Clendenin seconded the motion, and the motion passed unanimously.

Mr. Horne made a motion to approve the minutes of the August 24, 2020, Board of Trustees meeting. Ms. Probst Mills seconded the motion, and the motion passed unanimously.

Mr. Lee presented the Student Government Association (SGA) Report. Mr. Lee reported that many virtual events have taken place and that one focus of the SGA has been to unify the students during the COVID crisis through these events.

Mr. Caddell reported for the Buildings and Grounds Committee. Mr. Caddell called on Doug Smith to give an update as it relates to Foundation Hall. Mr. Smith said that the Town of Southern Pines alerted the College of a backflow preventer issue. The Wooten Company, an engineering firm, has completed a campus model study of the campus water infrastructure. The College will accept the recommendation of the completed study to connect the water line from the back of the campus to the front of campus at Little Hall to prevent any cross-contamination to the Town of Southern Pines water system.

Mr. Caddell made a motion that Sandhills Community College enter into an Engineering Services Agreement with The Wooten Company to provide design, bidding support, and construction administration for a water line extension and a secondary connection to the Town of Southern Pines water system. Costs for these services are \$40,450, and total project costs are estimated at \$255,000. Mr. Clendenin seconded the motion, and the motion passed unanimously.

Mr. Caddell called on Ms. Elkins to make a request of the Board of Trustees. Ms. Elkins said that she would like to request approval for a naming opportunity, the Andrew and Anne Gordy Steidinger EMS Training Labs in Foundation Hall. Mr. Caddell made a motion to approve the naming of the Andrew and Anne Gordy Steidinger EMS Training Labs in Foundation Hall. Mr. Horne seconded the motion, and the motion passed unanimously.

Mr. Caddell gave an update on the Westmoore property. Ms. Jackson and Mr. Caddell attended the Commissioner's meeting and the rezoning of the Westmoore property for Reeder Pallet company was approved and the sale will be closed on October 19, 2020. All documents have been signed and the payment is expected to be received on October 20, 2020.

Mr. Horne reported for the Finance Committee. Mr. Horne reviewed the Moore County Budget FY 2020-2021. Dr. Dempsey suggested that discussion in the future may include the creation of an indoor firing range and a driving track at the Larry Caddell Center. Discussion ensued regarding the schematics of how these additions might be developed. Mr. Horne made a motion to approve the Moore County budget. Mr. Gordon seconded the motion, and the motion passed unanimously.

Mr. Horne reviewed the Hoke County Budget FY 2020-2021. Ms. Thomas noted that additional funding was received for use towards the Emergency Notification System at the Hoke County campus. Mr. Horne made a motion to approve the Hoke County budget. Ms. Pickett seconded the motion, and the motion passed unanimously.

Mr. Horne reviewed the College State 2-1 Budget. Mr. Horne made a motion to approve the College State 2-1 Budget. Mr. Evans seconded the motion, and the motion passed unanimously.

Mr. Horne reviewed the SGA Budget FY 2020-2021 and called upon Ms. Shoemake for comments. Ms. Shoemake reviewed various funding allocations regarding the SGA funding budget. Mr. Horne made a motion to approve the SGA budget as presented. Dr. Upchurch seconded the motion, and the motion passed unanimously.

Mr. Horne reviewed the Athletics Budget FY 2020-2021 and called upon Mr. Layne for comments. Conversation ensued regarding the newly developed beach volleyball program. Mr. Horne made a motion to approve the Athletics Budget FY 2020-2021 as presented. Mr. Evans seconded the motion, and the motion passed unanimously.

Mr. Horne reviewed receivables considered bad debts. Mr. Horne made a motion to approve the reclassification of debts. Mr. Caddell seconded the motion, and the motion passed unanimously.

Mr. Horne made a request to ratify the September 14, 2020, voice poll to approve a net \$2,000 stipend for all full-time employees. The voice poll was approved by a majority of Board members. Mr. Horne made a motion to ratify the voice poll to approve a net \$2,000 stipend for all full-time employees. Mr. Evans seconded the motion, and the motion passed unanimously.

Mr. Horne reviewed the state and financial reports, as well as the status of the State and County Bond Funds through August 31, 2020, with no Board action required.

Mr. Horne called on Ms. Jackson to speak on the Moore County Federal Relief Fund. Ms. Jackson reported that the College was granted a request from Moore County for \$100,000 available through the Cares Act funding. \$50,000 was used for the installation of the REME Halo air purification system on the Pinehurst campus. An additional \$50,000 will be used for the hiring of additional part-time cleaning staff to ensure that all buildings on campus are clean and safe.

Mr. Evans reported for the Personnel Committee. Mr. Little made a motion to approve revisions to the Policies and Procedures Manual. Mr. Horne seconded the motion, and the motion passed unanimously.

Mr. Evans reviewed personnel action with the promotions of Rhonda Gamble to Dean of Continuing Education Workforce Development Operations and Michelle Bauer to Dean of Continuing Education Workforce Development Programming. Mr. Evans made a motion to approve the promotions. Mr. Horne seconded the motion, and the motion passed unanimously.

Mr. Evans called on Chief Threet to submit the Annual Security Report (ASR) for 2020. Chief Threet reported that due to an extended deadline for the ASR information to be submitted to the Department of Education, he had no report copies to distribute. Chief Threet said there was no reportable crime for the previous year.

Dr. Stewart called on Dr. Roush to report information for the Educational Programs Committee. Dr. Roush reported that the system office, along with input from community colleges as well as the universities that have educational programs, has developed an Associate of Arts and an Associate of Science in Teacher Preparation degree. Dr. Roush asked the Board for approval to add these two programs to the SCC curriculum in the fall of 2021. Dr. Stewart made a motion to add the programs to the curriculum for fall 2021. Dr. Upchurch seconded the motion, and the motion passed unanimously.

Mr. Clendenin reported for the Planning Committee. Mr. Clendenin said that the committee has not met but is working on the changes to the College Strategic Plan. The committee will meet in January 2021 to review and edit changes and will present the completed information to the Board at the February 2021 retreat. Regarding the list of policy changes provided in the agenda, Mr.

Clendenin asked if there were any questions or concerns. Hearing none, Mr. Clendenin made a motion to approve policy changes as presented. Ms. Probst Mills seconded the motion, and the motion passed unanimously.

Mr. Clendenin reported that the new athletic bus has arrived. While the bus was paid for in cash, proceeds from the annual golf tournament will help to reimburse the fund for the purchase of the bus. An estimated \$8,000 to \$9,000 per year for the next decade will be needed to complete payment.

Mr. Layne reported on the Cultural Outreach Center. As part of the College initiative to work towards becoming a more inclusive campus, Tramaine Pride has been hired as an assistant basketball coach but also is coordinating outreach efforts in the Cultural Outreach Center located in Boyd Library. Over the next eight weeks he will target communications to eight different ethnic groups. The program will be launched on social media in the next two weeks.

Dr. Roush reviewed catalog and handbook information. Mr. Little made a motion to approve catalog and handbook changes. Mr. Clendenin seconded the motion, and the motion passed unanimously.

Dr. Dempsey called on Ms. Shoemake to report for the Student Affairs Committee. Ms. Shoemake reported on information regarding COVID-19. At present, three employees and 22 students have contracted COVID. None of the cases originated on campus. Joe Steppe has been hired to work with those who may contract the virus and is responsible for contract tracing of those who have tested positive. Ms. Shoemake also reported that the College is down by 5.7% in FTE and 2.5% down in headcount. The Sandhills Promise student headcount is now at 480 students. Ms. Shoemake praised Jonathan Garrison for the service he has provided to students regarding the Sandhills Promise. Moving forward, Mr. Garrison will take a holistic approach, focusing on recruitment, retention, and completion of the Promise program. Ms. Shoemake introduced Jeffrey Quick, who came to the College through a grant from the North Carolina University System. Mr. Quick will move forward as SCC's "Gear Up" mentor and success coach, working with high school students to help create a plan for success in their educational endeavors.

Ms. Elkins presented the Foundation Report. Ms. Elkins reported that the recent golf tournament was very successful. A mailing has been sent to all scholarship donors along with a short video which includes Jonathan Garrison speaking on the Sandhills Promise and SGA Vice President Megan Ramsey as this year's scholarship speaker. Board members will be forwarded a copy of this presentation as well. The annual Foundation Board meeting will be held in Owens Auditorium on Monday, October 19, 2020.

Dr. Dempsey presented the President's Report. Dr. Dempsey reported that the Foundation Board will welcome Irish Pickett, Paul Murphy, Bob McCann, and Bobby Allen as new members. The first meeting will be held in April 2021. Cynthia McDonald, who was the first African-American professor at Sandhills Community College, will be awarded an honorary doctorate at the graduation commencement in May 2021. Mr. Gordon made a motion to award an honorary

doctorate to Cynthia McDonald at the May 2021 graduation. Ms. Probst Mills seconded the motion, and the motion passed unanimously.

Mr. Caddell made a motion for the Board to go into closed session. Mr. Horne seconded the motion, and the motion passed unanimously.

The Board went into closed session at 6:15 pm.

The Board reconvened at 6:23 pm.

With no further business, the meeting was adjourned at 6:23 pm.

Respectfully submitted,

George Little, Chairman of the Board

Joseph Clendenin, Secretary of the Board