## Archived February 25, 2025 5.14.7 Procedure: Vacation Leave

## **Vacation Hours Earned Per Years of Service**

YEARS OF SERVICE	PER MONTH	PER YEAR
Less than 2	8	96
Two but less than 5	10	120
Five but less than 10	12	144
Ten but less than 15	14	168
Fifteen but less than 20	16	192
Twenty or more	18	216