THE BOARD OF TRUSTEES OF SANDHILLS COMMUNITY COLLEGE
REGULAR MEETING MINUTES

Tuesday, June 2, 2026, | 5:00 pm
Caddell Public Safety Training Center

PRESENT: Trustees Larry Caddell, Chairman; David McLean, Secretary; Gene Horne; Billy Carter; Dell Cook; Mike Freidel; Richard Maness; BethAnn Pratte; Stephen Woodward; Marianne Yoder

ABSENT: Tim Carpenter; Bruce Hurst; Irish Pickett; Tony Hunt; Joseph Clendenin

STAFF: Dr. Sandy Stewart, Dr. Julie Voigt, Dr. Rebecca Roush, Dr. D.J. Farmer, Dr. Germaine Elkins, Chad Williams, Lindsey Farmer, Mary Bridschge, Steven Garner, Karen Walker, Vickie Collins, Jennifer Pearce, Kirsten Walter, Chad Thomason

GUESTS: John May, Robbins May & Rich

Mr. Caddell called the meeting to order at 5:00 p.m. He read the statute regarding conflicts of interest to the Trustees and asked the Board if there were any potential conflicts with the agenda items to be discussed. Hearing none, Mr. Caddell proceeded to the next item of business.

Dr. Stewart offered a moment of prayer.

Oath of Office – Ms. Bridschge administered the Oath of Office to Marianne Yoder, who was sworn in as the Student Government Association President.

Mr. Horne made a motion to approve the agenda. Mr. Freidel seconded the motion, and the motion passed unanimously.

Mr. Carter made a motion to approve the minutes of the April 7, 2026, Board of Trustees meeting. Mr. Horne seconded the motion, and the motion passed unanimously.

Program Presentation

Chad Thomason, Director and Part Time Instructor, Fire Academy Workforce Continuing Education, presented an overview of the Fire Academy Program. He explained that the Day Academy operates 6 months of each year, running from January through July. An additional program begins in July and is completed in December. Students completing the program receive all the certifications necessary to become a firefighter. There is an 80% hire rate from academy graduates. Mr. Thomason added there is also a high school fire academy for which Hoke and Moore Counties are served. The program offers training for high school students except for burnbuilding training, which is not included until students become 18 years of age. Following the presentation, attendees were shuttled by bus to tour the training facility, including the new building currently under construction.

Mr. McLean made a motion to recess to participate in the tour of the Caddell Training Center. Ms. Pratte seconded the motion, and the motion passed unanimously.

Mr. Horne made a motion to reconvene. Mr. Friedel seconded the motion, and the motion passed unanimously.

Consent Agenda

All items listed below are considered routine and may be approved or received as information by one motion. Any trustee may request that an item be removed for separate discussions.

2027 Board of Trustees Committee Meeting Schedule
Minor Construction Projects on the Pinehurst Campus
County Bonds
OSBM Report
Personnel Update
College Strategic Plan of Operations – Summer Planning
WCE Accountability and Integrity Plan
College Fees
Student Services
Workforce Innovation & Strategic Planning

Mr. Horne made a motion to approve the Consent Agenda. Mr. Freidel seconded the motion, and the motion passed unanimously.

Student Government Association Report

No report was available at this time.

Governance Committee Report

Mr. McLean reviewed items which were discussed in the recent Governance Committee Meeting held on Wednesday, May 20, 2026.

Policy 10.8 – Visitors and Minor Visitors on Campus (First Review Revisited) – Request was made to clarify what constitutes a minor versus a student. Definition clarifies that minor visitors remain under the supervision and responsibility of the parent, guardian, or individual who brought the minor to campus. The college does not assume care or responsibility unless the minor is accepted as a participant in approved college-sponsored activity. Mr. McLean made a motion to approve the first review of visitors and minors on campus. Mr. Horne seconded the motion, and the motion passed unanimously.

Policy 2.2 – Drug-Free Workplace (Second Review) Goal is to remove outdated Policy 2.2 and associated procedures, and to organize them in a more useable way, and to place them in the more appropriate areas such as Human Resources and Student Services. Mr. McLean made a motion to rescind Policy 2.2 and associated procedures and to adopt Policy 5.25 with Procedure 5.25.2 as well as adoption of Policy 4.4 with Procedure 4.4.2. Mr. Horne seconded the motion, and the motion passed unanimously.

Policy 5.6 – Employee Classifications and Workloads (Second Review) Mr. McLean made a motion to rescind Policy 5.6 and adopt the revised Policy 5.6 Employee Classifications and Workloads. Mr. Horne seconded the motion, and the motion passed unanimously.

New Business
Approval of the 2027 Board of Trustees Meeting Schedule - Meetings are generally held every other month on the first Tuesday of each month beginning at 5 p.m. Mr. McLean made a motion to approve the 2027 Board of Trustees Meeting Schedule. Mr. Maness seconded the motion, and the motion passed unanimously.

Revised College Goals
Ms. Farmer reported that every five years the college is required by SACSCOC to review the college's mission statement. The last review was in 2021. Typically, a cross section of faculty and staff is convened to conduct this review which includes college goals. Last summer a committee of faculty and staff convened to put together language, looking at the current six college goals, and made the recommendation to condense them to three. This aligns with the College Strategic Plan. Mr. McLean made a motion to adopt the three revised college goals, Learn, Engage, Belong as recommended. Mr. Horne seconded the motion, and the motion passed unanimously.

Policy 1.1 – Mission Statement (First Review) – Mr. McLean made a motion to approve the first review of Policy 1.1, the updated Mission Statement, which reflects the newly approved goals, Learn, Engage, Belong. Mr. Carter seconded the motion, and the motion passed unanimously.

Policy 5.13 – Compensatory Time and Overtime Compensation (First Review) – Mr. McLean made a motion to approve the first review of Policy 5.13 and adopt a revised 5.13 updating the college's approach to compensatory time. Mr. Maness seconded the motion, and the motion passed unanimously.

Buildings and Grounds Committee

Mr. McLean reviewed the following items:

Workforce Trades Building – Dr. Farmer presented information regarding the progress of the building through LS3P Architects. We continue to work with LS3P concerning equipment and mechanical systems needs. Will visit Edenton, N.C. to view a site that was completed and utilizes some of the systems. We also continue to work with McAdams through potential zoning challenges. Continue to make progress through the design phase of the project. LS3P projects that we should be able to go out to bid within a November/December time frame.

Caddell Classroom Building – Board members were presented an opportunity to tour the classroom during the Board of Trustees meeting.

Garden of Lights Event – Dr. Elkins highlighted details of the event. Preliminary planning has begun regarding ticketing. Meetings are underway with associates from the Tourism Authority to discuss marketing and a press release for the event. A webpage will be created with information for the public. The Visitor's Bureau has entered a budget of $371K and the Foundation will add another $100K to better able provide up-front expense costs.

Amended 3-1 for Meyer Hall – Dr. Farmer reviewed information regarding the request for the Meyer Hall Amended 3-1. Mr. McLean made a motion to approve the amended 3-1 for the Meyer Hall project. Mr. Horne seconded the motion, and the motion passed unanimously.

Finance, Personnel & Planning Committee Report

Mr. Horne reported on the status of State and County budgets as of 4.30.26. Dr. Farmer summarized the budget information. No Board action was required.

2026-2027 SCC Budget Request – Mr. Horne asked to correct the summary which reads "request approval from the Board of Trustees to adopt the 2026-2027 Institutional budget which includes $345K from the Sandhills Community College Foundation," to change "which includes" to "of". Mr. Horne made a motion to adopt the 2026-2027 Institutional budget of $345K from the Sandhills Community College Foundation. Mr. Freidel seconded the motion, and the motion passed unanimously.

2026-2027 County Requested/Projected Budgets – Dr. Farmer shared that there was a 6% increase in the Moore County budget which will result in an increase of $261,152.00 for the Moore County budget in the coming year. A request has been submitted for the Hoke County budget requesting the same funding as the 2025-2026 year, and we are awaiting a response to that request.

Educational Programs & Student Affairs Committee Report

Mr. Carter reported that the Educational Programs and Student Affairs Committee met on May 14, 2026. All items reviewed were included on the Consent Agenda. Mr. Williams presented an update on enrollment. Comparing last summer's enrollment to the current numbers, we currently show a 10% increase in headcount and a 12% increase in FTE. Adjustments will occur throughout the summer semester. Although it is too early to project fall enrollment, numbers currently indicate a 2% increase. Workforce Continuing Education projects strong numbers as well.

Foundation Report

Dr. Elkins presented the SCC Foundation Report. To date, the Foundation has received 1,452 gifts. A Guarantors Recognition Dinner was held on April 23, 2026. The Foundation Board meeting was held on April 27, 2026. The Garden of Lights Event planning is well underway. Summer camps will begin next week and all camps are full. The largest group of personal enrichment classes on record will begin in the fall.

President's Report

Dr. Stewart highlighted information from the President's Report handout given to Trustees.

System Leadership Update – Dr. Jeff Cox will retire on June 30, 2026. A Presidential search is now ongoing. Dr. Bill Carver will serve as Interim President of the North Carolina Community College System, effective July 1, 2026.

General Assembly Update – The General Assembly convened its short session in April, with significant attention focused on development of a comprehensive state budget. Legislative leaders have announced a framework agreement between the house and Senate after an extended period without a finalized budget, although full details are still being developed. The community college system has two major pieces in terms of funding: 1) enrollment growth funding, and 2) Propel NC.

Performance Measures and Student Success – The System Office released the 2026 Performance Measures Summary for all 58 community colleges in May. The performance measures compare all colleges across seven metrics and contribute to the performance measures funding portion of the overall funding model. Dr. Stewart encouraged Trustees to review the 2026 Performance Measure Summary included in the President's Report handout.

The next Board of Trustees meeting will be held on August 4, 2026.

Pursuant to N.C.G.S. 143-318.11(a)(6), Mr. McLean made a motion to go into closed session. Mr. Horne seconded the motion, and the motion passed unanimously.

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Sandhills Community College Board of Trustees
Closed Session Meeting Minutes

CLOSED SESSION

At 6:45 p.m. on June 2, 2026, during the regularly scheduled meeting of the Board of Trustees ("the Board") of Sandhills Community College ("SCC"), held at the Larry Caddell Public Safety Training Center on the College's Carthage campus, the Board voted to enter into Closed Session to discuss legal and personnel matters.

MOTION: Trustee McLean moved to enter into Closed Session at 6:45 p.m. pursuant to N.C.G.S. § 143-318.11(a)(6) to discuss legal and personnel. Trustee Horne seconded the motion. The motion carried unanimously.

Upon conclusion of the Closed Session discussions, Chairman Caddell asked for a motion to return to Open Session. Trustee McLean made the motion, seconded by Trustee Cook, and the motion carried unanimously. The Board reconvened the Open Session at 7:05 p.m. at which time Trustee McLean made the following motion which was seconded by Trustee Horne:

1. That effective June 1, 2026, President Stewart's annual compensation to be increased by $25,000.00 and
2. That the Board obtain, at the Board's and the College Foundation's expense, a term life insurance policy in the amount of $1,500,000.00 on the life of President Stewart with two thirds (2/3) of the death benefits payable as directed by President Stewart and one third (1/3) of the death benefits payable to Sandhills Community College. The motion was passed unanimously.

Immediately thereafter on proper motion and second the Board meeting was adjourned.

John M. May
Attorney for Sandhills Community College

Date: June 2, 2026

With no further business, the Board of Trustees meeting was adjourned at 7:16 p.m.

Respectfully submitted,

Larry Caddell, Chairman of the Board

David McLean, Secretary of the Board